

LAMONT PUBLIC UTILITY DISTRICT BOARD MEETING AGENDA

Regular Meeting
Monday June 27, 2016 6:00 P.M.

Meeting Location:
District Office
8624 Segrue Road
Lamont CA, 93241

PLEASE SILENCE YOUR CELL PHONES

1. **Call to Order/Roll Call**
2. **Pledge of Allegiance**
3. **Board Member Announcements**
4. **Public Comment**

This portion of the meeting is reserved for persons desiring to address the Board on any matter not on the agenda but under the jurisdiction of the Board. Board Members may respond briefly to statements made or questions posed. They may ask questions for clarification, make referral to staff for factual information, request staff to report back to the Board at a later meeting, or take action to direct staff to place a matter of business on a future agenda. Comments are limited to two minutes for each person.

5. **Staff Reports**
 - A. District Counsel
 - B. District Engineer
 - C. General Manager

6. **Consent Agenda**

The Consent Agenda consists of items that in the Staff's opinion are routine and non-controversial. If there are any questions concerning any particular item it may be withdrawn at the request of a Board Member, citizen or staff member, otherwise all items listed under the Consent Agenda are approved at one time.

- A. Approve payment of bills for operating expenses for June, 2016
- B. Approval of meeting minutes for the following meetings:
 1. Regular Meeting held on April 25, 2016
 2. Special Meeting held on April 30, 2016
 3. Special meeting held on May 14, 2016
 4. Special meeting held on May 26, 2016
- C. Approval of Financial Statements for May 2016 and other Financial Statements

- D. Approval of Payroll Journal for June, 2016
- E. Approval of Progress Pay Estimates (PPE) for Capital Projects.
 - 1. Progress Pay Estimate No. 2 in the amount of \$128,304.27 for the Solar Energy Project
- F. Approval of Resolution No. 422 Adopting Election Tie Breaking Procedures.
- G. Approval of Resolution No. 423 Determining Who Pays for Candidate Statement.
- H. Approval of Resolution No. 424 Requesting Consolidated Election Services

7. Regular Agenda

- A. Report and Possible Minute Action: Interim General Manager's recommendation to approve the proposed 2016/2017 annual budget as presented and/or revised.
Peter Cosentini, Interim General Manager
- B. Report and Possible Minute Action: Interim General Manager's recommendation for the Board to approve the hiring of Certified Public Accounting Firm of Brown Armstrong to do the District's 2015/2016 annual audit. **Peter Cosentini, Interim General Manager**
- C. Report and Possible Minute Action: Interim General Manager's recommendation to move our reserve and cash funds into investments that do not jeopardize the principle.
Peter Cosentini, Interim General Manager
- D. Report and Possible Minute Action: The Interim General Manager requests that the Board give staff policy direction on whether the Board wants to approve Will-Serve Letters or, does the Board want the General Manager to approve Will-Serve Letters.
Peter Cosentini, Interim General Manager
- E. Report and Possible Minute Action: The Interim General Manager recommends that the Interim General Manager in collaboration with the District Engineer will draft and issue the Will-Serve Letter for 11316 Main Street. **James Gardiner, District Engineer**
- F. Report and Possible Minute Action: Giving staff direction on President Cruz's request for the staff to do an analysis comparing the conservation reductions between residential and commercial. **President Cruz**
- G. Report and Possible Minute Action: Adoption of the attached Resolution to annex the four (4) properties of the Fairfax Road Project into the District. **James Gardiner, District Engineer**
- H. Report and Possible Minute Action: Hold the required hearing for the adoption of the Lamont PUD Urban Water Management Plan. **James Gardiner, District Engineer**
- I. Report and Possible Minute Action: Approval of the Fairfax Water Pipeline Plans and Specifications for Public Bidding. **James Gardiner, District Engineer**

- J.** Report and Possible Minute Action: Director Sanchez would like to request that the Board call for a full report on the sewer spill that occurred at the sewer plant recently. **Director Sanchez**
- K.** Report and Possible Minute Action: Director Gonzalez would like to discuss the accounting options the Board is looking at which consist of a full-time Finance Director or a Full-time Accountant/HR position of hiring a public accounting firm to give us some part-time help in the accounting area. **Director Gonzalez**
- L.** Report and Possible Minute Action: Approve the request to CEC to increase Solar Power Project loan amount. **James Gardiner, District Engineer**

8. Closed Session

- A.** Employee Appointment/Employment/Negotiations – Gov't Code 54957 Title: General Manager
- B.** Potential Threat of Litigation – Gov't Code 54956.9.(d) 2 - Miguel & Maria Sanchez, Sr., Co-Trustees of the Family Trust utd 02/02/2012 (Sanchez)
- C.** Potential Initiation of Litigation – Gov't Code 54956.9 (d) 4 One case

9. Open Session Report

- 10** Report and Possible Minute Action: Approval of agreement for General Manager Services

Adjournment

Disabled individuals who need special assistance to attend or participate in the board meeting of the Lamont Public Utility District may request assistance at the Lamont Public Utility District office located at: 8624 Segrue Road, Lamont, California from the District Secretary or by calling: (661) 845-1213. Every effort will be made to reasonably accommodate individuals in alternative formats. Requests for assistance should be made five (5) working days in advance of a board meeting whenever possible.

Any public records relating to an open session item on a regular meeting agenda are available for public inspection 72 hours prior to the meeting at the District office located at 8624 Segrue Road, Lamont, CA, during normal business hours: 8:30 a.m. – 5:00 p.m., Monday – Friday