

**LAMONT PUBLIC UTILITY DISTRICT  
BOARD MEETING AGENDA**

Regular Meeting  
Tuesday, January 23, 2018 6:00 P.M.

Meeting Location:  
District Office  
8624 Segrue Road  
Lamont CA, 93241

**PLEASE SILENCE YOUR CELL PHONES**

- 1. Call to Order/Roll Call**
- 2. Pledge of Allegiance**
- 3. Board Member Announcements**
- 4. Public Comment**

This portion of the meeting is reserved for the public to address the Board on matters **not** listed on the agenda. The Board may briefly respond, seek clarification, or request the item to be placed on a future agenda. You will be given a reasonable amount of time to address the Board of Directors.

**5. Staff Announcements – Information Only**

- A. District Counsel
- B. District Engineer
- C. Finance Officer
- D. General Manager

**6. Consent Agenda**

The Consent Agenda consists of items that are considered routine and enacted by one motion. Specific items may be removed from the Consent Calendar at the request of any Board Member for separate consideration.

- A. Approval of the Operating Expenses of the District for January 2018.
- B. Approval of the Regular Meeting Minutes for December 19, 2017.
- C. Approval of the Financial Statements for December 2017.
- D. Approval of Payroll Journal for January 2018.
- E. Waive Second Reading and Adopt Ordinance 2018-01: an Ordinance to Adopt Informal Bidding Regulations for Public Works Contracts.

**7. Regular Agenda**

- A. **Consideration and Possible Action to Adopt Water and Sewer Master Plan.** It is recommended that the Board of Directors consider (1) adopting the water and sewer master plans; and (2) take such additional, related, action that may be desirable. Report by Dan Cronquist, District Engineer.

- B. Consideration and Possible Action to Establish New Desired Criteria for Hydrant Rental.** It is recommended that the Board of Directors (1) consider and review the submitted revised hydrant meter rental form; (2) provide appropriate direction to staff; and (3) take such additional, related, action that may be desirable. Report by General Manager Scott Taylor.
- C. Consideration and Possible Action to Adopt Resolution Establishing 10% on Late Payment of Connection Fees.** It is recommended that the Board of Directors consider (1) Adopting a resolution establishing 10% interest on unpaid connection fees at time of connection to District services; and (2) take such additional, related, action that may be desirable. Report by Scott Taylor, General Manager.
- D. Consideration and Possible Action to Authorize General Manager to Purchase 5 New Handheld Meter Reading Devices.** It is recommended that the Board of Directors consider (1) authorizing the General Manager to purchase 5 new handheld meter reading devices in the amount of \$35,623.08; and (2) take such additional, related, action that may be desirable. Report by Scott Taylor, General Manager.
- E. Consideration and Possible Action to Authorize General Manager to Accept Lowest Bid Proposal from Calgon Industries for TCP Carbon Replacement at Well #18.** It is recommended that the Board of Directors consider (1) authorizing the General Manager to accept and enter into an agreement with the lowest responsible bidder, Calgon Industries, for replacement of carbon at well #18; and (2) take such additional, related, action that may be desirable. Report by Scott Taylor, General Manager.
- F. Consideration and Possible Action to Confirm a Date for Board of Directors Training.** It is recommended that the Board of Directors consider (1) confirming a date for Board of Directors training; and (2) take such additional, related, action that may be desirable. Report by Scott Taylor, General Manager.

## Adjournment

Disabled individuals who need special assistance to attend or participate in the board meeting of the Lamont Public Utility District may request assistance at the Lamont Public Utility District office located at: 8624 Segrue Road, Lamont, California from the District Secretary or by calling: (661) 845-1213. Requests for assistance should be made five (5) working days in advance of a board meeting whenever possible.

Any public records relating to an open session item on a regular meeting agenda are available for public inspection 72 hours prior to the meeting at the District office located at 8624 Segrue Road, Lamont, CA, during normal business hours: 7:30 a.m. – 4:00 p.m., Monday – Friday